

EXHIBITOR AGREEMENT

Please print or type:

Name of **YOUR** company: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Persons Attending _____

Phone: (____) _____ Fax: (____) _____

E-mail: _____ Marketing Rep. Name _____

I wish to reserve ____ exhibit space (s) at \$175 each, \$180 if paid by credit card, \$200 if received after deadline. Payment and application must be received within 5 mailing days. Exhibit space shall consist of : One table cloth, table and electricity. Includes 12 months of advertising on HMWW website.

Company _____

Street _____

City _____

State _____

Date _____

Time _____

There are approximately _____ employees invited (Approx 25% attend)

Men employees _____ Women employees _____

Shifts worked here are: _____ (Days) _____ (Swing) _____ (Graveyard)

Medical: _____

Dental: _____

Alternative: _____

Company allows this type of selling: _____.

How many chairs will you need? _____

Do you require anything special? _____.

Do you need electricity? _____.

Do you need a wall space? _____.

Would you like to donate an item for a drawing? _____yes _____no.

Item to be donated _____.

List in detail what products and services you will be displaying at your table.

Confirmation of your table assignment, details and directions will be sent to you upon acceptance of your exhibitor application and receipt of full payment.

Availability of exhibit space will be on a first-come, first serve basis. Participation will not be allowed if payment is not received prior to event. Refunds will only be given if written notice to cancel is received 2 weeks before event. Late charges of \$1 per day will apply if there is an unpaid balance after the event.

The following rules and guidelines MUST be followed while attending an EWW event:

- ♥ Must be a reputable and professional licensed business.
- ♥ Must be set up on time.
- ♥ Must stay for entire event.
- ♥ Be prepared, professional and courteous. If you are unkind to others, you will be asked to leave.
- ♥ Dress professionally, shoes and shirts must be worn at all times. No jeans or shorts. Attire must not be offensive or revealing.
- ♥ No foul or offensive language.
- ♥ Hard and pushy selling is not allowed.

If these guidelines are not followed, you will not be able to attend any future event that EWW is coordinating. If you are asked to leave during an event due to misconduct you will not be refunded your table fee or expenses incurred.

These rules are in place to insure a comfortable and professional environment for all involved. Please keep in mind that the place of business has rules and guidelines.

By this agreement between Events WorldWide LLC, (hereinafter) "EWW" and _____ (vendor)

(Insert name of vendor, principal place of business) (hereinafter "vendor") the vendor is authorized to conduct a project/services display, demonstration, or exhibition subject to limitations, conditions and provisions herein, without compensation, reimbursement, rental, lease, installation or set-up fee. The sole purpose of the proposed vendor display, demonstration, or exhibition is to demonstrate the specified vendor product/services.

The vendor assumes all risk of loss, damage or injury to person or property by reason of the proposed display, demonstration, exhibition and releases EWW, LLC from all such losses, damage, or injury, sustained by the vendor, whether caused by the negligence of EWW, LLC or otherwise. The vendor agrees to indemnify EWW, LLC against all claims for loss, damage, or injury sustained by the vendor, EWW, LLC employees, or third parties, as a result of the display, demonstration, or exhibition, including any set-up construction, fabrications, calibration, transportation, or dismantling, including security, of its equipment and property. At all times while at an EWW, LLC coordinated event the vendor shall adhere, comply, and follow all applicable rules and guidelines.

Vendor indemnifies EWW, LLC for any and all losses suffered by persons occurring during or arising out of attending an EWW, LLC event. Vendor's undertaking shall be as broad as allowed by the law and shall include, without limitation, the duty to pay EWW, LLC's reasonable attorney fees in any action for which vendor is obliged to indemnify EWW, LLC.

It is your responsibility to:

- ♥ Bring handouts and give-aways.
- ♥ Park in provided or non-restricted areas.
- ♥ Follow guidelines, rules and regulations.
- ♥ Ask one of EWW's attendants if you need help.
- ♥ Insure all extension cords, and power supplies are secured and safe.
- ♥ Insure there are no objects, display or articles available to cause possible harm or injury.

Only people whose names are listed on the vendor contract may attend. If children are brought to setup or breakdown they must be supervised by an adult who is NOT setting up or breaking down. No one under the age of 16 is allowed during event hours unless prior arrangements are made with EWW. This rule is in place to allow a low liability risk for all participants and maintain a professional environment..

We thank you for your participation in this event. We are here to serve and to help you be successful. Our staff can offer helpful suggestions and offer training.

PLEASE ASK, WE LOVE TO HELP!!

Phone: 360-687-9017

Fax: 360-687-7634

Please remember this fax only tentatively holds your place for 5 days until payment is received. After 5 days if payment is not received, booth is offered to companies on the waiting list.

Return this signed form, a copy of your insurance coverage, and make checks payable to:

**Events WorldWide, LLC.
PO Box 388
Battle Ground, WA 98604**

Exhibitor Signature _____

Date _____